



# GUTHRIDGE PRIMARY SCHOOL No. 4853

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**Principal:** Emily Streitberg

**Assistant Principal:** Sarah Johnstone

## PARENT PAYMENTS 2024

Dear Parent/Carer

While we are looking forward to next year as a great year of teaching and learning, we would like to advise you of Guthridge Primary School's parent payment arrangements for 2024.

Under the guidelines from the Department of Education & Training, schools can request parents to make voluntary payments for curriculum items. These are items that are essential to support instruction in the standard curriculum. These are also items or activities that the school deems compulsory. Each student receives their classroom supplies on the first day of school. Some are individual supplies, and some are shared within the classroom.

In addition, the school will continue its family friendly policy of providing a sun-smart school hat (\$14 value) free of charge to each Foundation-support and Foundation child commencing Guthridge Primary School for the first time.

Please find the itemised list of Parent Payment requests for 2024:

<b>PARENT PAYMENT REQUESTS</b>		
<b>Curriculum Contributions</b>	<b>Education Items:</b> All classroom stationery, items which can include student workbooks, folders, diaries and paper, pens, pencils, textas and crayons, glue, cartridge paper, cover paper, kinder squares, newsprint, art supplies, sticky tape and masking tape. <b>Swimming Program:</b> Provided by a qualified Austswim trained instructor. No refunds will be given for non-attendance. School Council heavily subsidizes the swimming program, this includes paying the swimming tutor, pool cleaner and the maintenance/chemical costs.	\$60.00  \$60.00
<b>Other Contributions</b>	Guthridge Primary School welcomes your voluntary contribution that goes towards our school's important priorities for 2024 (purchase of play equipment and learning resources, and facilities upgrades and grounds maintenance) as well as providing additional activities and services for all students.	\$20.00
<b>Extra-Curricular Items and Activities</b>	Guthridge Primary School offers a range of Extra-curricular activities that are additional to the delivery of the standard curriculum. These events and activities include but are not limited to school photos, camps, big day out etc Notice of upcoming events and activities will be sent home for permission and payment throughout the year.	
<b>TOTAL PARENT PAYMENT REQUEST</b>		<b>\$140.00</b>

*All payments made are voluntary and the absence of such payments will not result in any student or family being disadvantaged. All records of voluntary contributions are kept confidential as well as your decision about whether to contribute or not.*

We understand that some families may experience financial difficulty and offers a range of support options, including: the Camps, Sports and Excursions Fund, Centrepay fortnightly payments, or Direct Deposit payments.

Payment can be made by Cash, EFTPOS, Centrepay, or Direct Deposit (Bank NAB BSB - 083 001 ACC – 4424 16230, with Parent Surname as reference)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Emily Streitberg (Principal) or Meranda Baker (Business Manager) on 5144 3633 or email: [guthridge.ps@education.vic.gov.au](mailto:guthridge.ps@education.vic.gov.au)

Yours sincerely,

Emily Streitberg  
Principal

# PARENT PAYMENTS POLICY

## OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.